

## Creating a Hyperlink to a Video Segment

### What is a hyperlink?

A hyperlink is a text or graphic element that points to a specified web page or opens a digital file that has been saved on a local computer or network server. After you have downloaded and saved Discovery Education *unitedstreaming* video segments, you can create hyperlinks using text and images. Users simply click the text or image hyperlink to open and play a video segment. Hyperlinking is a simple way for teachers and students to play video files within a separate media player window that provides access to player controls such as volume, play, pause, and stop.

### Create a Hyperlink to a Video

The procedure involved in creating hyperlinks will vary with certain software applications. The following steps apply to documents created in *Microsoft Word* and *PowerPoint*:

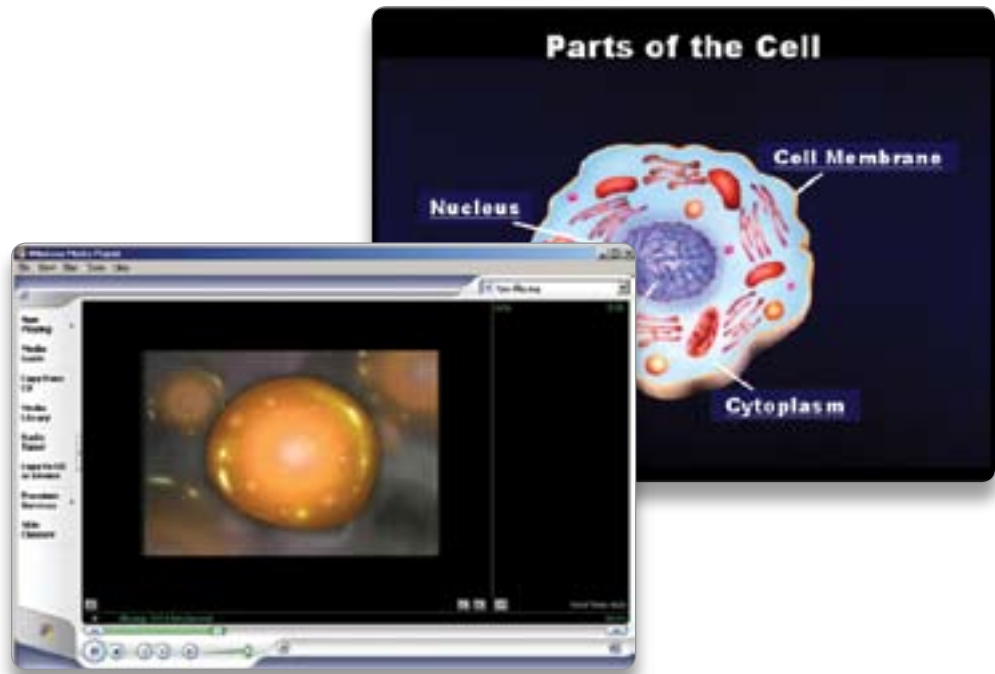
1. Download a video segment to a designated folder.
2. Save your new or revised *Word* or *PowerPoint* document in the same folder.
3. Highlight the text or select the image on the page that you wish to use for the hyperlink.
4. Go to "Insert" > "Hyperlink."
5. Click to select the video file that you wish to link to the text or image in your document.

NOTE: With some software versions, you may have to "Browse for File" and navigate to your saved file.

6. Click "OK" when finished.



To test your hyperlink, move your cursor over the link. It should change from an arrow to a pointing finger. In PowerPoint, you will need to be in the "Slide Show" view to test your link.



### Integration Idea:

Create a clickable map in *PowerPoint* that contains hyperlinks to relevant video segments.